

Garforth Neighbourhood Planning Forum

Minutes of Steering group Meeting 15th June 2022

Present : R. Clarkson, L. Crosland, C. Coyle, C. Exley, S. McQuire, M. Norman, M. Tonks

Apologies : J. Andrews, B. Flynn, C. Lomas, R. Utley, S. Williams

Declaration of Interest : No new.

Minutes of the last meeting : Accepted.

Matters arising (items not on agenda):None

Regulation 14 and plan update: C. Exley reported that the responses to the regulation 14 consultation were almost complete as was the Consultant Statement following the final comments received from Neighbourhood Planners. The writing group met with Ian Mackay and Kwame (Abbie's successor) and have discussed their comments on the plan. The following suggestions were made:

- As the plan is considered too long, some sections could be moved to the appendices and to the Consultant statement.
- The evidence base quoted in the text could be put into a separate section on the website.
- More conformity is needed in the referencing.

This will involve additional work , however correcting items that the examiner is likely request changes will save time later. **Action Writing Group**

The Basic Conditions Statement has been completed by LCC and confirms that the plan meets all the Local and National Guidelines.

Gala : Sunday June 26th. Volunteers R. Clarkson, L. Crosland (pm), S. Williams, S. McQuire.

The aim of the event is to raise the profile of the Forum and plan, detail the timetable to the referendum and attract additional membership.

Actions :

- S. McQuire to provide tent
- Confirm timetable details from Ian MacKay
- Ask A. Tynan to loan the table, print timetable on a large hard board.
- Produce examples of the responses to the Regulation 14 consultation for public to read
- L. Crosland to provide the postcards from penny Rowe
- Hard copies of the plan from L. Crosland, R. Clarkson, C. Coyle,
- Pencils , membership forms and banners S. McQuire
- Notification on website, Facebook page , library and e mail to members.

Treasurer's update : S. Williams reported no change

Website Update : C. Coyle reported that amendments had not yet been made to the website. The LCC consultation on 20 minute Neighbourhoods had been placed on the website and sent out as an e mail to members. R. Clarkson suggested that this LCC information could be more widely available to other resident on other Facebook pages. **Action R. Clarkson to contact W. Treloar**

Facebook page : The LCC 20 minute neighbourhoods consultation notification had been placed on the Facebook page.

Leeds 2023 : R. Clarkson reported no further information had been received but were hoping to get permission to use some of the material produced by Penny Rowe in the plan.

Development plans panel – Last met 1/3, cancelled May meeting . Next 12/7 no agenda

Outer east community Committee- last met 8/3 next meeting 28/6 The reports pack in the agenda contains information on the finances available and a Power Point presentation of Leeds 2023.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1003&MId=11908&Ver=4>

North and East plans panel – last met 12/5 next meeting 30/6 no agenda

Planning applications relating to Garforth

- a. 21/10233 and 21/10271 Station footbridge - no decision
- b. 22/02842 Bird in Hand development – no decision
- c. 19/02404 and 19/02248 Cricket club – no decision
- d. 22/02297 distribution centre on Aberford Road – no decision

AOB :None

Date of next meeting Wednesday 20th July by Zoom