

## Garforth Neighbourhood Planning Forum

### Minutes of meeting July 20<sup>th</sup> 2022

**Present** :R. Clarkson, C. Coyle, L. Crosland, C. Exley, B. Flynn, C. Lomas, S. McQuire, M. Norman.

**Apologies** : J. Andrews, M. Tonks, W. Treloar, S. Williams

**Declaration of Interest** : no new

**Minutes of the last meeting** ; Accepted with additional clarification that some appendices of the plan could be moved to the website.

**Matters arising** : Gala. An extremely blustery day which made it difficult to display all the posters to attract attention to the Forum and the Plan. We displayed the timetable to referendum which was discussed with interested residents .

**Plan update**: B. Flynn reported that the Writing group had met several times in the past month and were working on the plan on a daily basis and this effort was to be minuted.

The final draft is 90% completed and further amendments suggested by Ian MacKay were being made. Several maps and other sections were being revised, sent to P. Exley who is also working on a daily basis to complete within the next 2 weeks before sending to S. Williams for reassembly. Thank you to P. Exley.

The Consultation statement which details how, who and comments received from Garforth residents since designation. This work is almost completed but requires acceptance from the Steering Group.

The Basic Conditions statement which details how the plan is in conformity with Local and National policies and the Strategic Environmental assessment has been completed by Ian MacKay's team.

However the Steering group now have some tasks to undertake:

#### Action

1. Appointing an examiner. Ian MacKay has sent some information including consulting NPIERS, Looking at other examiner reports. Secretary to forward this information . L. Crosland, R. Clarkson, M. Norman and C. Coyle volunteered to form a sub group.
2. Once the plan has been assembled by S. Williams all the Steering group members need to read and formally approve.
3. Write an update for Forum membership, Website, Facebook page etc( work completed and approximate dates for progress to referendum.
4. Regulation 14 comments can now be placed on the website.

**Treasurer's report**: S. Williams had reported that there were no further changes.

**Membership report**: C.Coyle reported that there were no further changes to membership

**Facebook page**: No further information had been placed on the Facebook page.

**Website**: The regulation 14 comments can now be placed on the website.

**Leeds 2023**: L. Crosland is requesting permission to use some of the pictures/ photos collected by Penny Rowe from her work with local schools . R. Utley has collated them for use on the back cover of the plan. Further updates from Leeds is detailed in the Outer East Community Committee minutes.

**Development Plans Panel** : Met on 12<sup>th</sup> July. Agenda included

- a. The consultation of the Transport Supplementary Planning Document. Topics included hotspot junctions, 106 monies, secure bike storage, garage sizes (2.6m ), on street parking mitigation, the move away from cars and a viable public transport system.
- b. The Statement of Community Involvement consultation included the need for clearer language. Responses have been collated, adapted and document to be adopted in the summer. Also included the draft document and all responses to the consultation.
- c. Documents can be read here  
<https://democracy.leeds.gov.uk/documents/g11978/Public%20reports%20pack%2012th-Jul-2022%2013.30%20Development%20Plan%20Panel.pdf?T=10>

**The Outer East Community Committee** :met 28<sup>th</sup> June and discussed

- a. Leeds 2023 looking for neighbourhood hosts and activities at ward level
- b. Reports from Children and families, environment, community safety and Youth.
- c. Documents can be read here  
<https://democracy.leeds.gov.uk/documents/g11907/Printed%20minutes%2028th-Jun-2022%2016.00%20Outer%20East%20Community%20Committee.pdf?T=1>

The next meeting 27<sup>th</sup> September

**North and East Plans panel** : Nil of note , next meeting 28<sup>th</sup> July no agenda to date.

**Applications relating to Garforth:**

- a. 21/10233 and 21/10271 relating to the Railway footbridge has had permission granted
- b. 22/02842 Bird in Hand development. This application has changed to 2 x 3 bed semis and 1 x 4 bed detached. C. Coyle had received a letter from the developed stating that LCC planners had not considered the 8 x 2 bed dwellings suitable. This information has not been documented on the documents section of the planning website. Action c. Coyle to contact the planning department for an explanation as this information should be available. Secretary to send info. on the Statement of Community Involvement.
- c. 19/02404 and 19/02248 Cricket field - no decision
- d. 22/02297 Distribution warehouse on the Aberford road – no decision although likely to be taken to the North and East Plans Panel for discussion.

**AOB:** C. Exley reported that a Plan summary was being produced 2 x A4 pages which may be placed in the plan document and also used for publicity purposes nearer the referendum time.

C. Exley also suggested that a diffused photo similar to an earlier document that R. Utley has produced for the Regulation 14 publicity material.

M. Norman reported that a hard surface had now replaced the footpath by Hazelwood Grove

C. Coyle had received a communication from J. Lawn expressing her disappointment at not being available to visit the Forum stall at the Gala.

**Date of the next meeting** ; Wednesday 17<sup>th</sup> August