

Garforth neighbourhood Planning Forum

Minutes of the Steering Group Meeting 20th April 2022

Present : R. Clarkson, C. Coyle, L. Crossland, C. Exley, B. Flynn, S. McQuire, M. Norman, W. Treloar, R. Utley, S. Williams.

Apologies: J. Andrews, C. Lomas, M. Tonks

Declaration of Interest : No new

Minutes of the last meeting : Accepted

Matters arising (items not on agenda): The secretary had submitted a GNPF response the LCC Statement of Community Involvement Consultation. Comments were based on experiences of submitting responses to planning applications, site allocation proposals and the Inspector hearings.

Regulation 14 update: B. Flynn reported that the Writing Group were now making changes to the plan, the maps had been amended and a final draft would be produced. The content of the plan would be reduced as some sections would be placed in the appendices. Once completed it would be assembled, proof read. The final plan draft would then be sent together with Consultation Statement, an Executive Summary and Basic Conditions Statement to LCC.

At this stage the Steering Group were asked to formally accept the Writing Groups responses to the comments received in the Regulation 14 consultation together with the proposed changes to the draft plan. All comments and proposed changes to the plan sections had been sent to all Steering group members who then gave their formal acceptance. At the last meeting with Ian Mackay who suggested that considering the next stages involving LCC, the examiner and publicity for the referendum stage taking into account school holidays and Christmas a preferred and more realistic date for the referendum would be early February. Ian will prepare and send a timetable. Once the final draft has been submitted to LCC by the 30th June GNPF will only be responsible for promoting the plan and referendum within Garforth. Ian also suggested that as the examiners first task usually involves looking at the Forum's website we need to ensure that all the relevant documents associated with governance issues(how the Forum membership is involved) are included.

Actions :

1. The Writing group to progress the final draft and accompanying documents.
2. The timetable will be sent to all Steering group members
3. Ian to be contacted re possible funding for the GNPFs role in promoting the plan referendum eg, leaflet deliveries, printed copies
4. C. Coyle to send a link to the constitution to the Steering group membership and members are requested look at the website and consider if the constitution and governance issues are explained.
5. Governances issues and website to continue be an agenda item. C. Coyle, R. Clarkson and S. Williams will lead on this topic.

Treasurer's update: S. Williams reported that the balance stood at £193.01. The gala fee had been deduce to £15 and GNPF were awaiting a refund. Action Everyone to look for and list any props / publicity items that they may have and send to S. Williams.

Membership update: C. Coyle reported that there were no changes to the membership.

Facebook page update: W. Treloar reported that articles had been posted on the GNPF Facebook page but that viewing was small in number.

Leeds 2023: L. Crosland has sent out the work Penny Rowe has completed with the primary schools. All members present agreed that the work was good and could be included within the plan and publicity material. Action : R. Utley, L. Crossland and R. Clarkson to progress.

Development Plans Panel: Last met 1st March. Minutes state that the responses to the consultation have been carefully considered and adapted although the consultation had not yet concluded ! Next meeting 10th May.

North and East plans Panel: Met 7th April. No applications relating to Garforth. Next meeting 12th May.

Planning applications in Garforth:

21/10233 and 21/10271 Removal of listed bridge and replacement. Still current . Expiry date 9th May

19/02404 proposed replacement cricket ground. No agreed expiry date now!

17/05759, 19/07688/ 22/9/00066 PAS site on the Selby Road Phase 1. 126 dwellings, plan showing solar panels ? 50% and changes to house type. Other non material amendments. How can we keep a track of the proposed changes?

19/02248 development of cricket field. No agreed expiry date now ! Comments to be submitted by 9th April now. Sport England have withdrawn their objection to the proposed replacement site. This does not directly relate to the application to develop the cricket field. What is going on ?

22/02297. Aberford Road Industrial estate opposite Cedar Ridge.

First application in 2008 ,another 2012 (12/00725) went to the north and east plans panel on 21/9/12 Outline planning permission given on 3/7/14 and permission was granted for a smaller development 18/06793 to which GNPF responded.

This new proposal is for a massive building. Comments need to be submitted by 16th May! The Internal target date 28/June. All 54 supporting documents were submitted 29th March. This is a massive distribution centre usually situated in enterprise zones not opposite a housing estate and will have serious traffic increases along the Aberford Road which already experiences heavy congestion at peak periods.

This may be a difficult application to comment on as it is a designated employment site in the SAP, planning permission already granted for a smaller unit. Distribution warehouses are not covered in the core strategy so will need to look at planning legislation and see if there is any possibility of objecting because of the size etc. These are complex topics and help is needed to make an informed response and the need to work with local cllrs. Given that this information from the planning department arrived when the secretary was on holiday(and initial wording described the application as a storage facility) together with the absence of notification in the area which has reduced the timescale for responding to the consultation before the deadline, there is a need to bring this to the attention of both the planning department and local residents. Action : send out link to Steering group , contact the planning department re the absence of notification, post application on website and Facebook page. Secretary to send a draft letter to MD check on his position and possibly work together in rejecting this particular application. Steering group to comment / approve correspondence .

Outer East Community Committee: Met 8th March. Funding was approved for various school holiday programmes and Kippax High Street projects. Reports were received from the Queen's Jubilee organisers, Youth Summit, Environment & Community Safety, Cleaner neighbourhoods, Food Pantry and school uniform exchange, Employment, skills and Welfare Apprenticeship fayre, Adult Social

Care Neighbourhood Networks, Crime figures, Housing, Youth services and Community engagement.

Link <https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1003&MIId=11681&Ver=4>

Next meeting 28th June

AOB : C. Coyle reported that he had received a communication from a developer with details to replace the Bird of Hand public house with a housing development. As this is not a formal application submitted to the planning department GNPF cannot respond in detail.

Action : C. Coyle to send information to the Steering group. Action all steering group members to read and give comments to C. Coyle within one week please . He will then draft a response back.

Date of the next meeting Wednesday 18th May