**MINUTES OF STEERING GROUP MEETING**

**HELD ON MONDAY 27TH MARCH 2017 AT**

**GARFORTH ACADEMY**

**Apologies:** B. Flynn, J. Wilson, R. Clarkson, Cllr Sarah Field, M. Tonks, S.McQuire, N. Mason

**Present:** C. Coyle, L.Crosland, C. Exley, B. Flynn, John Hall (LCC), J. Lawn, S. Williams.

John Hall was introduced to the group.

**Declaration of Interest:** None

**Minutes of Last Meeting:** Passed as a correct account

**Matters Arising:** None

**Treasurers Report:** The sum of £83.50 was made at the Drop In held at the Welfare Hall on Saturday 18th March 2017. A float of £14.50 has been held back for use at the Garforth Gala.

A sum of £200 has been donated by Cllr Stuart McKenna.

There is a total of £7580.96 in the bank. After deducting the Lottery money there is a balance of £382.96. The Lottery money is for the final stages of producing the plan and referendum.

The next event is the Garforth Gala to be held on Sunday 25th June 2017.

**Writing Group Report:** Chair J. Blake had tendered his resignation for personal reasons and B. Flynn had taken on this position.

The plan had been split into 5 themes and work is now proceeding on Draft 2. The second draft will not be ready for 24th April 2017.

The group needs to continue work on John’s green space and environmental evidence.

More clarity is needed on how much time needs to be spent with David Gluck. E.g. A roadmap from 1st May on what is needed during the next 6 months up to draft 4 ready for consultation. It was suggested that LCC should be doing some of the work being undertaken by David Gluck.

The group have a meeting booked with Ian McKay for 11th April 2017. Heather or IM could give formal comments on the draft. John Hall will comment on aspects of the draft as well.

**Action:** John Hall to forward email address of different sections relevant to Neighbourhood Planning.

L. Crosland to check if the 24th April date is set and a room booked as the draft will not be ready.

**Working Group Report:** Retail and Greenspace reports are to be put on the website. Surveys are to be delivered to estate agents and followed up.

**Education:** C. Exley has requested a meeting with D. Pitchfork to check what has been recorded is accurate.

**Flood Group Report:**

Have provided Writing Group with information they have requested, made representations on pre-submission consultation and chasing Yorkshire Water to deal with blockages and collapses around Ninelands Lane. Also watching the Miami Site.

**GNPF Report:** All members of the group who were present at the Drop In gave their views on the event.

**Membership Report:** Julie reported an increase of 9 in the membership which now stands at 523.

**Action:** J. Lawn is to ask the membership for volunteers to help the Writing Group.

John Hall answered questions earlier in the meeting mainly about 1232b. e.g. What possible changes could there be now it no longer had Cllr support. Would the Inspector consider other sites around Garforth. His response was rather vague about 1232b but he was of the opinion that other sites would be considered.

**AOB:** J. Wilson to be contacted re Facebook and Twitter.

P. Roberts suggested the Forum set up a lottery but was unable to assist with this.

**Date of Next Meeting:** Monday 22nd May 2017 at the Academy 7 pm